

## **Memorandum**

**To:** Planning Commission

**From:** Lori Peckol, AICP, Policy Planning Manager, 425-556-2411,  
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Kim Dietz, Senior Planner, 425-556-2415, kdietz@redmond.gov  
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**Date:** April 22, 2016

**Subject:** **Comprehensive Plan and Zoning Code Amendments for the Old Town  
Historic Core Overlay – Package 1**

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### **MEETING PURPOSE - APRIL 27, 2016**

The purpose is to hear public testimony, complete identification of issues, continue to discuss and resolve issues, and potentially complete the Planning Commission's preliminary recommendation for Package 1 Comprehensive Plan and Zoning Code amendments for the Old Town Historic Core Overlay.

### **PREPARATION FOR PUBLIC HEARING AND STUDY SESSION**

Please review the enclosed issue table and continue to review the Technical Committee Report and recommended amendments distributed on April 8, 2016. As discussed at the April 20 study session, staff is seeking a preliminary recommendation as the Commission completes their review of Package 1, either at the April 27 or May 11, 2016 meeting.

Specifically, staff is seeking direction as to whether the Planning Commission concurs with the Technical Committee's recommended Comprehensive Plan and Zoning Code amendments for the package 1 topics below and if not, what modifications does the Planning Commission recommend?

#### **Package 1 Topics:**

- Amendments to Comprehensive Plan policies
  - Goals, Vision, Framework Element
  - Urban Centers Element
  - Glossary
- Amendments to the Zoning Code standards, including
  - Small lot residential density limits
  - Design Standards for exterior building materials

Please also identify any additional questions and discussion issues by 8:00 am on Monday, April 25 and email them to Kim Dietz at [kdietz@redmond.gov](mailto:kdietz@redmond.gov).

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### **FOLLOW UP ON OTHER QUESTIONS FROM APRIL 20 STUDY SESSION**

Commissioners asked about public engagement and participation so far as part of the planning process for the Historic Core, stakeholder comments and staff response. After receiving comments on the proposed amendments in August, 2015, staff has provided a number of opportunities for people to provide additional input. Staff held open houses on February 18, 2016 and April 21, 2016 and also met with eight individual property and business owners. Staff also provided project updates in partnership with a Downtown business owner meeting on January 5, 2016. Notice for meetings and the open house was done in cooperation with the City's Communications Team by individual invitation and through digital outreach to approximately 800 people. Overall, 50 property and business owners have provided input. Please see Exhibit D to the April 8, 2016 Technical Committee Addendum for a summary of stakeholder comments and staff responses. Please also refer to Exhibit F of the June 26, 2015 Technical Committee report for a summary of public involvement for the period leading up to Planning Commission review last summer.

### **REVIEW SCHEDULE**

The upcoming meeting schedule for review of Package 1 includes:

- **April 27** – Planning Commission's public hearing and study session
- **May 11** – Study session if needed

Please contact Kim Dietz or Sarah Stiteler regarding the proposed amendments prior to the meeting if there are questions or concerns.

### **ENCLOSURES**

- 1. Issues table**
- 2. Historic Core map**